MuniMetriX News & Technical Tips
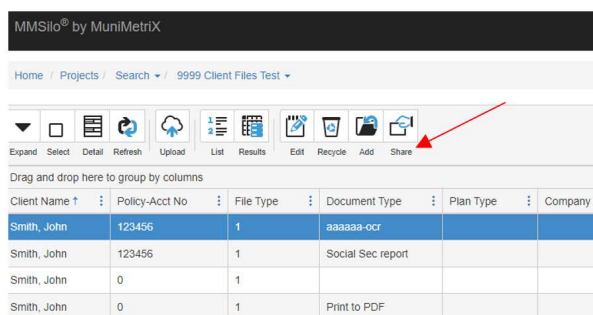
... Document Sharing is as easy as 1, 2, 3!!

Our file sharing feature offers a secure alternative to emailing sensitive information via e-mail attachments. Even though this feature has been a part of our system from the beginning, many of our customers have only recently discovered its transformative impact.

Documents are protected via a secure URL – eliminating the need for recipients to install any software. You can further enhance security by applying passwords and setting expirations dates for the shared files.
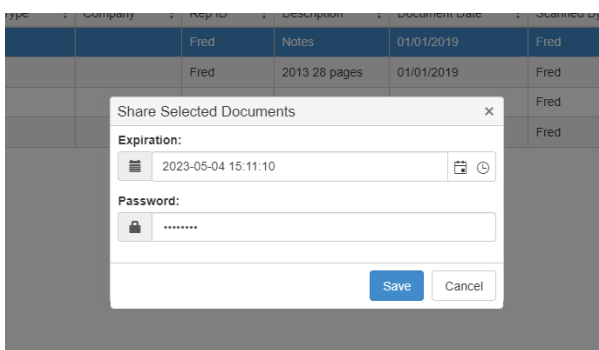
For those who have embraced it, our file sharing feature has proven to be a game changer, streamlining workflows while ensuring data remains confidential.
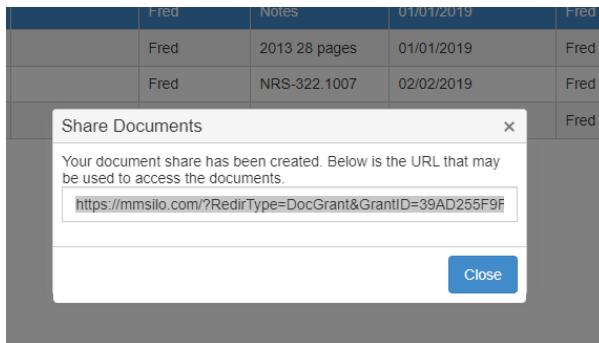
Here's how it's done!

1. Search for and highlight the document(s) you wish to share. Click 'Share'.

2. Set an expiration date and create a password.

3. Copy the generated link to an email and send to the recipient or multiple recipients. To ensure security, be sure to give the password to the recipient either over the phone or in a separate email.

See what we mean? Easy Peasy!! Call us if you'd like more information or assistance on using this feature.

We want to encourage you, as a valued customer, to reach out to us should you have any suggestions or ideas you feel would be a benefit in your use of Silo. Call us at 800-457-3733 or e-mail us at support@munimetrix.com any time! We appreciate your loyalty!

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