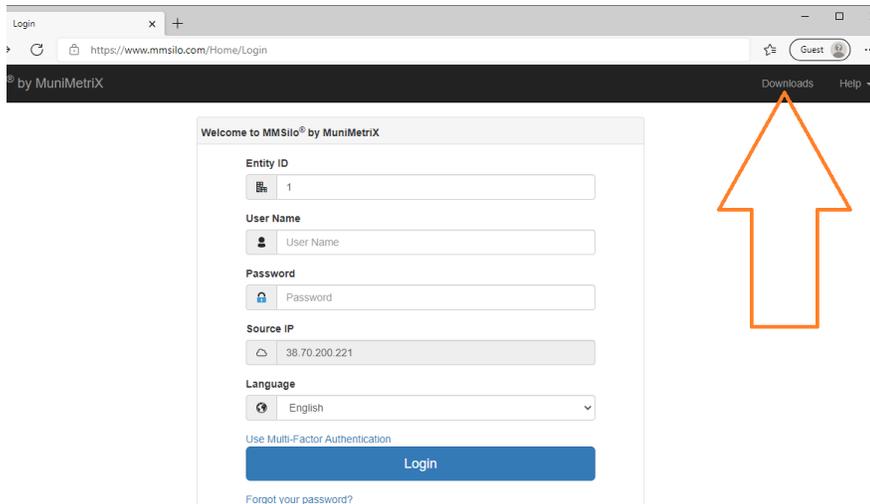
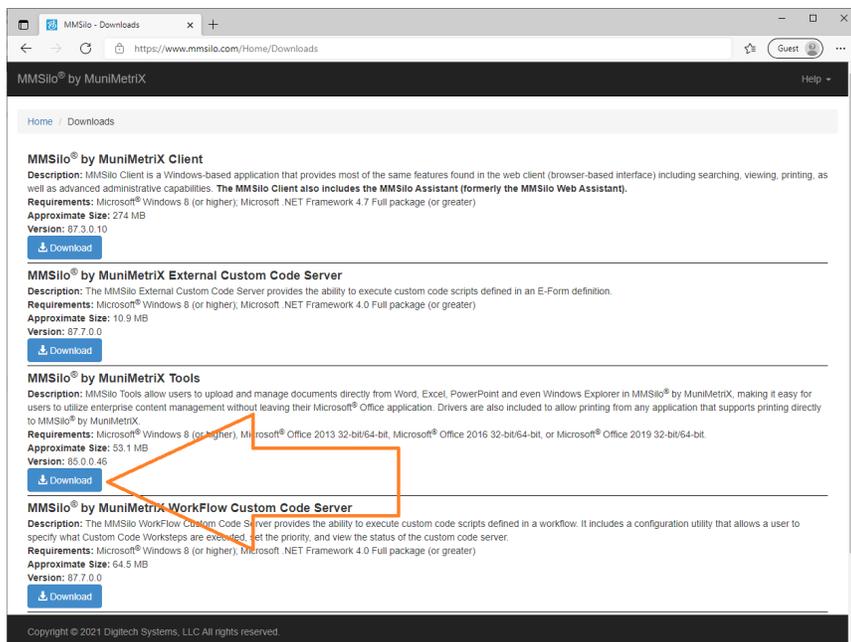


How to Upgrade/Install MMSILO Tools

Before logging in to Silo, click Downloads.

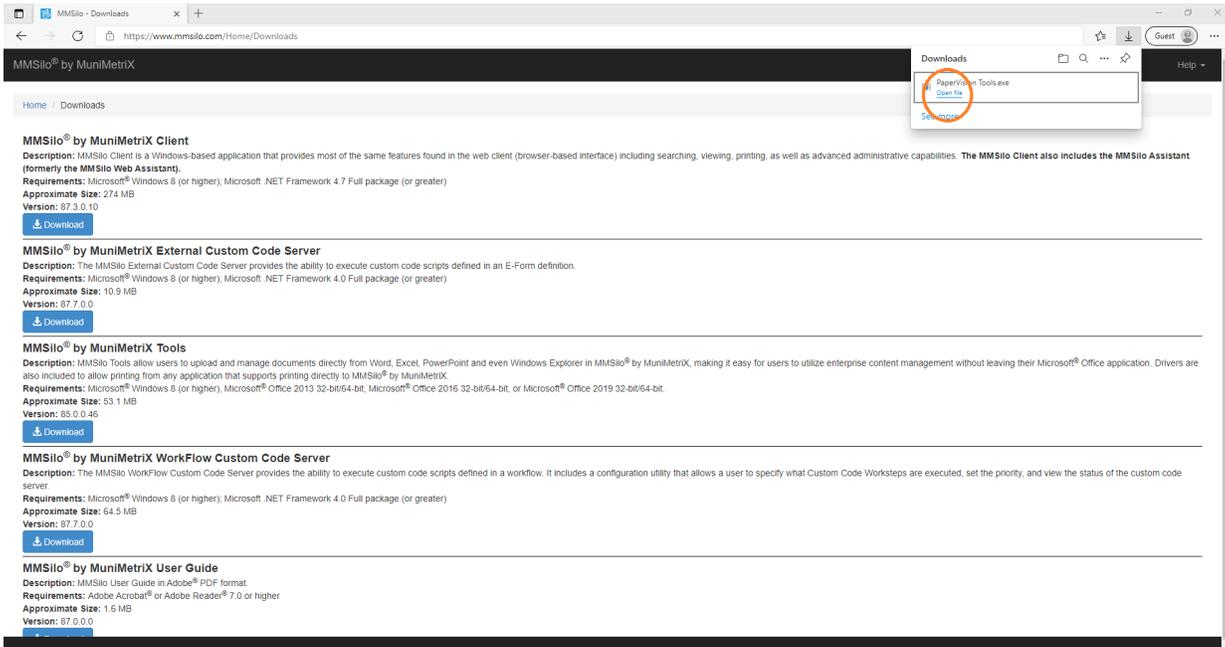


Click on Tools (3rd one down) to download.

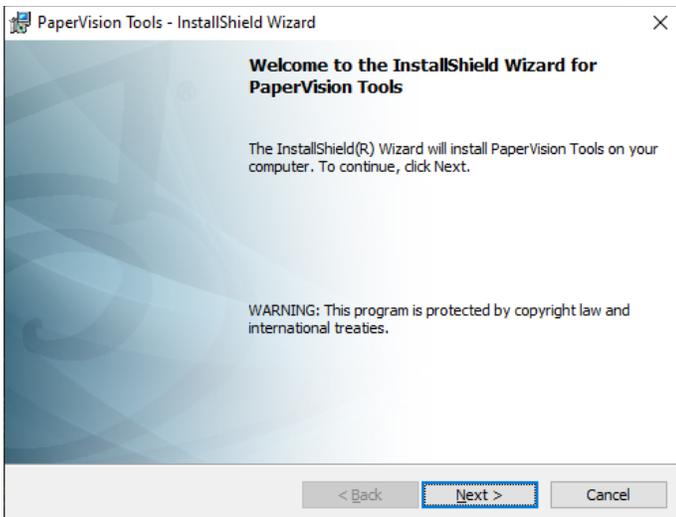


When the download is complete, **Run** the file.

Note: Each web browser and/or version of web browser does this differently. Sometimes the download file is on the top, sometimes it's on the bottom. You may end up using a different set of actions to Run/Open the file, depending.

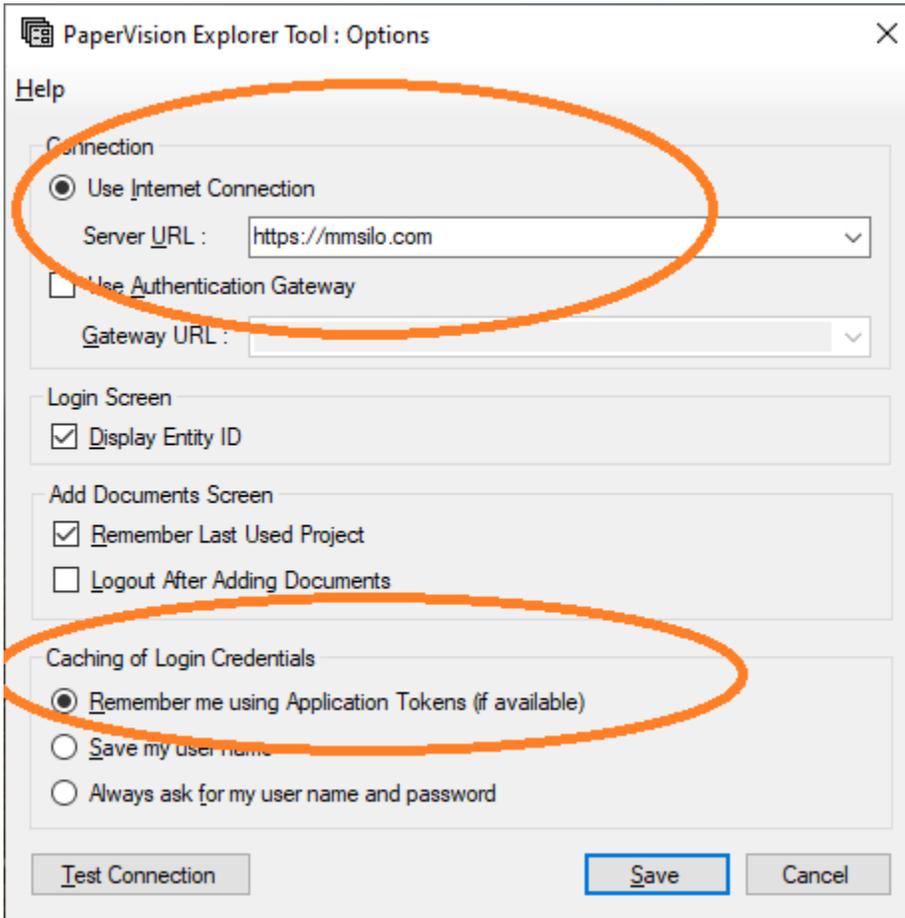


Click **Next** through the prompts, doing a **Complete** Install and click **Finish** when done.

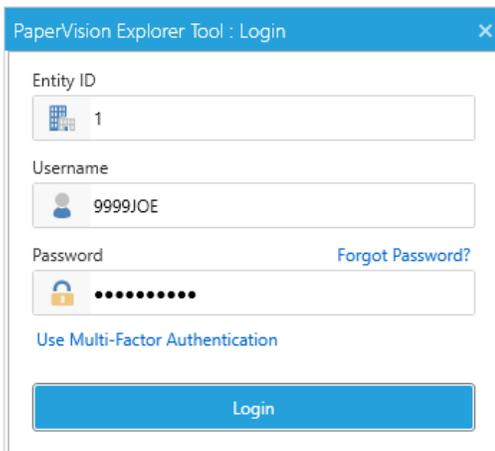


If you see this configuration window the first time sending a document to Silo, change the *Server URL* to: <https://mmsilo.com>

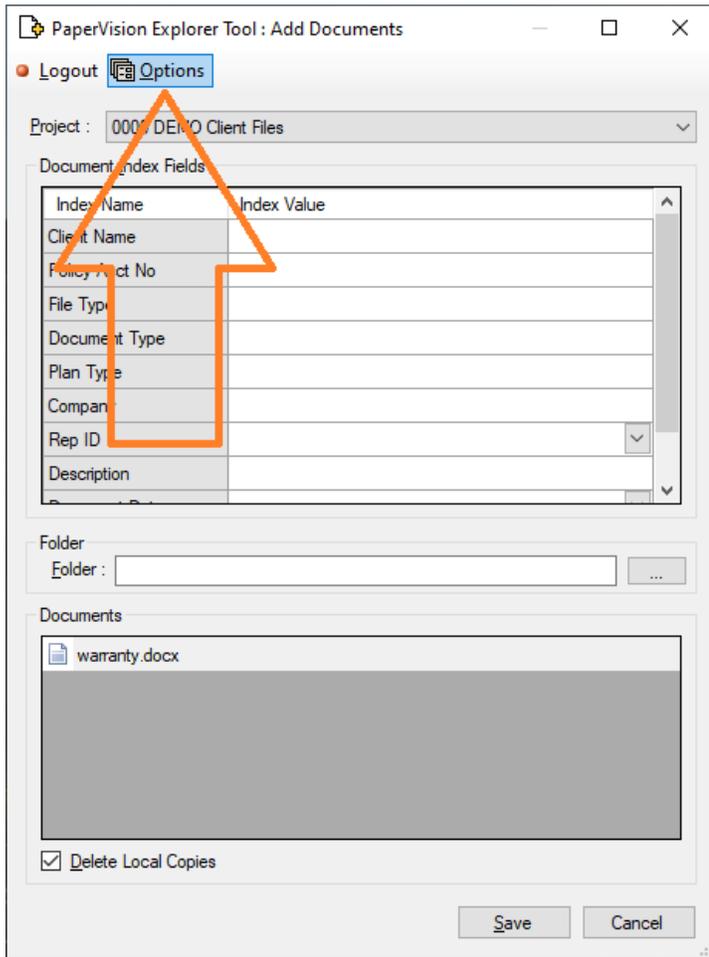
Also set Caching of Login Credentials to “Remember me using Application Tokens (if available)”



At the login screen, enter your username and password.



Once logged in you may need to click Options to set the Host URL and “Remember Me” settings if this hasn’t already been done previously.



If you have any further questions, or have any difficulty with these instructions, contact MuniMetriX tech support: 1-800-457-3733.