



Multi-Factor Authentication Setup

What is Multi-factor Authentication?

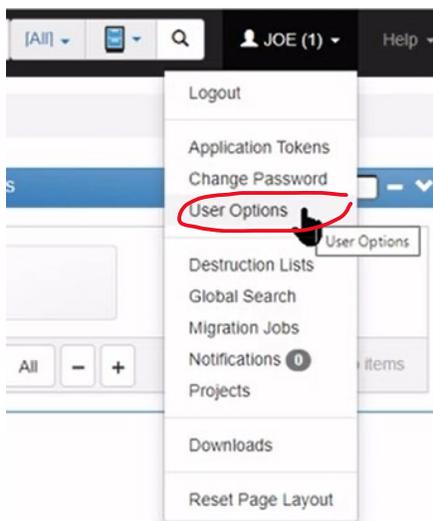
Multi-factor Authentication (MFA) is an added layer of protection that confirms your identity when you enter a password to log in to a website or application. MFA is simply another method of protecting your login information from cyber-attacks.

Configuring Multi-Factor Authentication for Silo

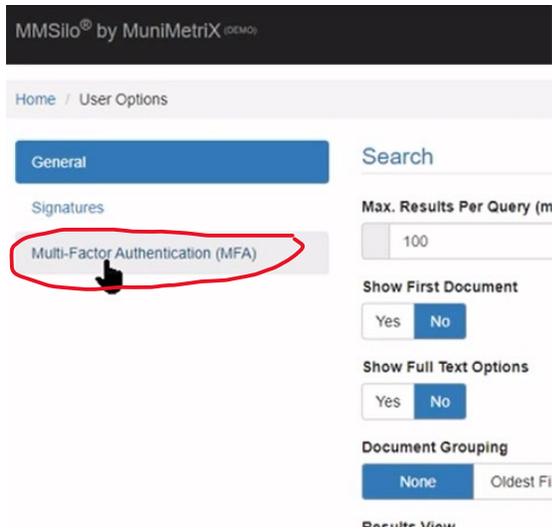
Configuring MFA is easy! Just follow the instructions below or [CLICK HERE](#) to view our short video tutorial.

- Log in to MMSilo <https://mmsilo.com/Home/Login>.

- Click on the arrow next to your Login Name in the upper right-hand corner and choose **User Options**.



- On the left-hand side of the screen, click on **Multi-Factor Authentication (MFA)**.



- Install one of the MFA Apps to your phone and/or tablet if you don't already have a MFA app installed.

Once configured, in addition to providing your user name and password, you'll be able to enter a code provided by the Google Authenticator, Duo Mobile, Twilio Authy, or Microsoft Authenticator applications in order to sign into your account.



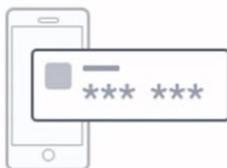
Step 1
Get the App
 Download and install the Google Authenticator, Duo Mobile, Twilio Authy, or Microsoft Authenticator applications for your phone or tablet.

- Run the App on your device.
- Click on the + icon and choose the option to scan a bar code (QR Code). If you cannot scan a barcode, use the option to enter the provided setup key.



Step 2
Scan this Barcode
 Open the authenticator application and:
 - Tap the '+' icon in the top-right of the application
 - Scan the image on the left, using your phone's camera
 If you cannot scan the barcode, use your authenticator application's 'Manual entry' or equivalent option and provide the following time-based key:
 OA3DANTCGJXW46JVMYHUGLNMJ4DC5ZXGVXWIMLHONRWUMJQOZRA
 Your application will then generate a 6-digit verification code to use below.

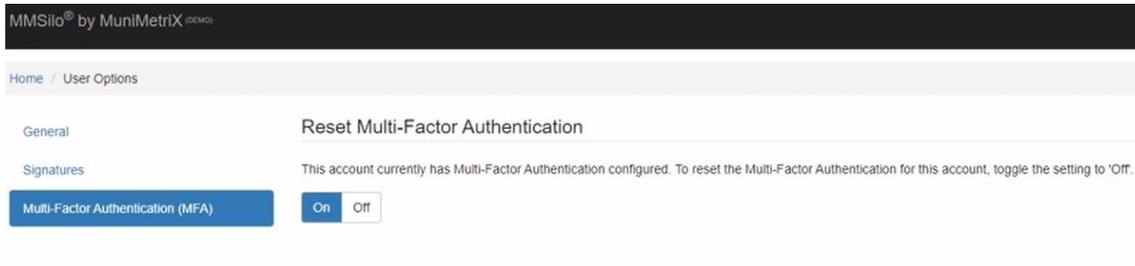
- Your MFA app will generate a 6-digit verification code. Enter the Verification Code.



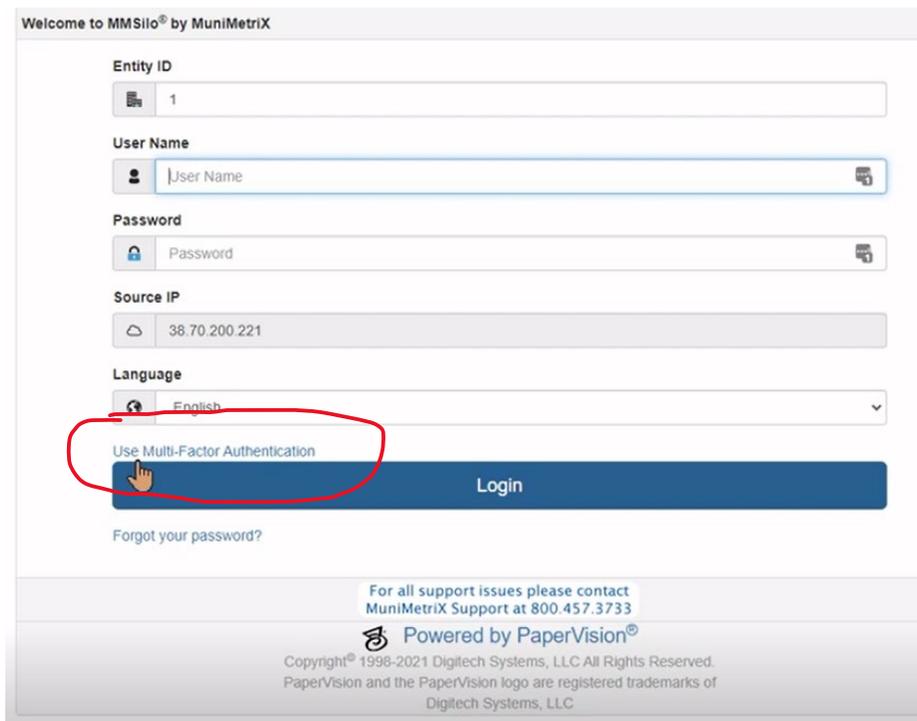
Step 3
Enter the Verification Code
 Once the barcode above is scanned, enter the 6-digit verification code generated by the application.



- Once the code has been verified, your MFA configuration is completed.



- To display the Multi-Factor Authentication code when logging in, at the login screen, click the **Use Multi-Factor Authentication** link.



- The field for the Multi-Factor Authentication is Code is now visible. Now, in addition to your normal login credentials, you will be required to enter the displayed MFA code from your mobile device or tablet.

Welcome to MMSilo® by MuniMetriX

Entity ID
1

User Name
User Name

Password
Password

Source IP
38.70.200.221

Language
English

Multi-Factor Authentication Code
Multi-Factor Authentication Code

Use Multi-Factor Authentication

Login

Forgot your password?

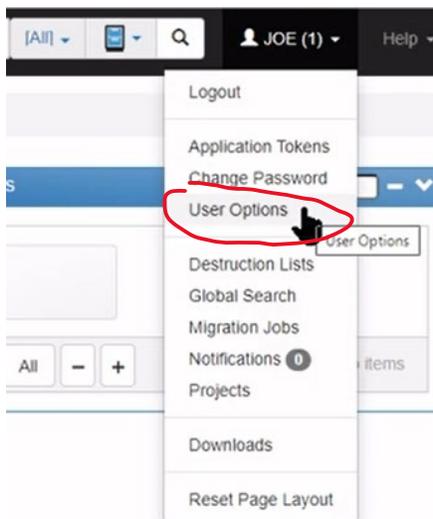
For all support issues please contact
MuniMetriX Support at 800.457.3733

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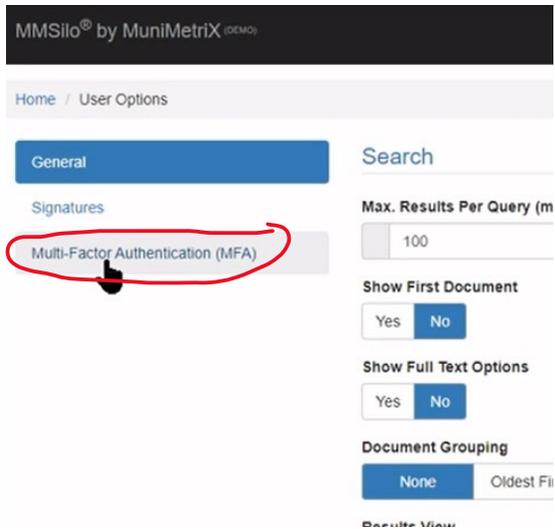
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Disabling Multi-Factor Authentication

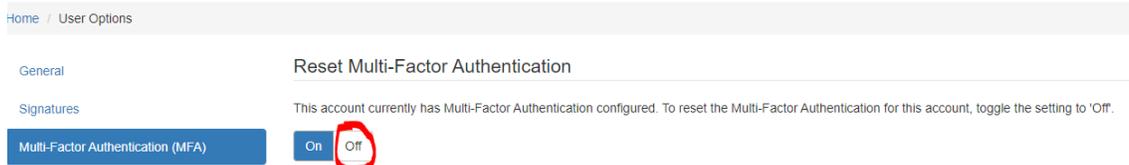
- Log in to Silo and click the arrow next to your Login Name in the upper right-hand corner and choose **User Options**.



- On the left-hand side of the screen, click on **Multi-Factor Authentication (MFA)**.



- Toggle the Multi-Factor Authentication setting to Off.



Contact Tech Support

Please do not hesitate to contact MuniMetriX support at [\(800\) 457-3733](tel:8004573733) for any assistance with configuring Multi-Factor Authentication.